

Ally Event Planning 2018 Package Options

Package #1) *Ally For a Day (Day of Coordination)*

After all of the planning is done by the couple, Day of Coordination provides you with a fully-certified wedding planner to help execute your big day. Your personal wedding coordinator will contact all of your vendors a few weeks before the wedding to verify orders, coordinate vendor arrivals at the venue, prepare the venue, supervise and/or perform set up of décor/centerpieces, keep everything (and everyone) on time, create a color-coded itinerary for every member of the wedding party and other VIPs, assist the band/DJ and photographer with whatever they need, give you and your wedding party access to my well-stocked Day-Of Emergency Kit, and essentially do whatever is needed on the big day to ensure that you have a stress-free wedding. Our goal is for you to feel like a guest at your party – not having to lift a finger, manage anything or break a sweat. You can rest assured that your wedding coordinator will put out any fires (literal or figurative) that arise and will do it all with a smile. With our years of training and experience, we will work with you and for you to make sure the best day of your life is memorable for all the right reasons. Package price begins at \$1,000. Price increases depending on size, location, number of assistants required, number of locations, and amount of set up needed.

Package #2) *Accommodating Ally (Day of Coordination & Virtual Assistance)*

Package includes everything listed under Day of Coordination as well as “virtual assistance”. For every vendor you need to hire (florist, DJ, photographer, transportation, rentals, etc.), Ally Event Planning will provide you with a personalized Vendor Form with all the right questions to ask your vendors as well as the names and contact information of trusted companies for you to contact. Using this personalized information, you can contact vendors with the confidence that Ally Event Planning has vetted their work and that they can be trusted to work hard for you. Package price begins at \$1200.

Package #3) *Absolute Ally (Day of Coordination & Virtual Planning)*

Package includes everything listed under Day of Coordination as well as “virtual planning”. For every vendor you need to hire (florist, DJ, photographer, transportation, rentals, etc.), Ally Event Planning will contact 3-5 vendors and obtain quotes based on what you want/need for your big day. Ally Event Planning will then compile this information in an easy to read document. From there, you can select your team of vendors and simply pay the bill while your wedding planner does the leg work. Package price begins at \$1600.

Package #3.5) *Absolute Ally Plus (Day of Coordination & Partial Planning)*

Package includes everything listed under Package #3 as well as up to 8 hours of in person time for vendor previews, in-person design consultations, site visits, and any other wedding-related meetings that you would like your wedding coordinator to attend. Package price begins at \$2000.

Package #4) All-Inclusive Ally (Day of Coordination & Full Planning)

Package includes Day of Coordination and everything else under the sun. After some initial consultations regarding design, motif, and colors, you give Ally Event Planning your budget and we take care of everything. We will create a sample budget for your approval, find vendors that fit within that budget, have you sign off on our choices, and you will barely have to lift a finger. Anything wedding related is handled through our office – literally...everything. Even though we are handling all aspects of your big day, you are never out of the loop or unaware. We simply do all the leg work and planning while you sit back and enjoy watching your wedding come together. Package price begins at \$5000.

Package Add-Ons:

Additional in-person time before the wedding: \$50/hour

Additional “at-home” time before the wedding: \$25/hour

Additional time on the wedding day for tear down: \$25/hour per person

Name change guide: \$100

Vow assistance: \$30/hour

RSVP Tracking: \$100 and up

If you don't see a package on this document that fits what you are looking for, let us know. Ally Event Planning is willing to customize a package that works for you, your wedding, and your budget. We pride ourselves on our integrity and high level of customer satisfaction. If you'd like to talk to any past clients about their experience with Ally Event Planning, we are happy to pass along contact information for recent couples.

And finally, thank you for taking the time to consider Ally Event Planning as part of your wedding team. We know that there are dozens of wedding planners in the area, but none of them will work as tirelessly as Ally Event Planning. And (quite frankly) none of them will be as fun as us either 😊

Janelle Bross

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